

12 September 1975

MEMORANDUM FOR THE RECORD

SUBJECT: Sanitizing of CIA Historical Material

Responding to a request from one of the Congressional Committees investigating CIA and the Intelligence Community, Copy 1 of "Fitness Reporting in CIA 1947-69," a part of the Support Services Historical Series was reviewed to determine if it contained highly sensitive material. The undersigned read the entire copy and with the exception of the need to delete one covert employee's name found no other data which according to Director Colby ". . .must be protected not only from exposure but even the risk of exposure." The review and perusal of the material consumed approximately three hours time.

[Redacted]  
OP/Plans Staff

STATINTL

Appendix K

Source References

25X1A

1. Regulation [redacted] 21 Sep 54.

25X1A9A

2. Career Service Board, File OP, 20th Meeting, 4 Feb 54. (The members of the Task Force on Evaluation were [redacted])

[redacted]

25X1A9A

Executive Secretary  
CIA Career Service Board.)

3. Career Service Board, File OP, 31st Meeting, 13 May 54.

4. Ibid.

5. OP Career Council, File OP, Transcript, 11th Meeting, 13 Jul 55.

6. OP Career Council, File OP, 13th Meeting, 15 Sep 55. Report of Fitness Report Task Force.

25X1A9A

7. OP Career Council, File OP, 15th Meeting, 17 Nov 55. (The DCI question was asked of the Chief of the Management Staff [redacted] during the month of October 1955 and discussed at the 15th Meeting.)

8. Memorandum in OP Career Council File, 15th Meeting, 17 Nov 55. 25X1A9A

9. OP Oral History Project, Tape 11, 2 Apr 71, Statement by [redacted]

25X1A9A

10. OP Career Council File, Transcript, 47th Meeting, 23 Jan 58. 25X1A9A

11. Statement by [redacted] to CT [redacted] a CIA officer

25X1A9A

11. Statement by [redacted] to CT [redacted], 30 Oct 68 25X1A9A

12. OP Career Council File, Transcript, 47th Meeting, 23 Jan 58. 25X1A9A

13. Statement by [redacted], C/Control Division/OP to [redacted] 25X1A9A

[redacted] 20 Oct 71. (As a result of his review of the 701 Program, General Carter directed the Director of Personnel to institute a strong control system on Fitness Reports. Those which were delinquent three months were to be referred to the appropriate deputy, reports delinquent six months or more were to be referred to General Carter. The machine records was dated December 1962.

25X1A9A

14. Statement by [redacted] a CIA officer to [redacted] 28 Oct 68. 25X1A9A

15. Fitness Report File, Office of Personnel, Background Report on Agency Fitness Reporting for Director of Personnel from Chief, Plans and Analysis Staff, December 1968. 25X1A9A

16. OP Oral History Project, Tape 13, Statement by [redacted] 11 May 71. 25X1A9A

17. Statement made by DCI to IG, Lyman B. Kirkpatrick, as reported by him in Career Council Meeting, 25 May 61.

18. Memo, DDS to D/Pers, 20 Jun 68, sub: Proposed Revised Fitness Report System.

19. Memo for the Record, D/Pers Staff Meeting Jul 68, sub: Change to Fitness Report Instructions, OP Fitness Report File.

20. Memo for the Record, Deputies Meeting with the Executive Director-Comptroller, 17 Feb 69, OP Fitness Report File.

21. Memo for DDS from D/TR, 30 Oct 69, sub: Fitness Report Change.

22. Memo for D/Pers from DDP, 6 Mar 68, sub: Proposal for a Revised Fitness Report System.

23. Memo for the Record, Deputies Meeting with the Executive Director-Comptroller, 11 Apr 69.

24. Memo for D/Pers from IG, 6 Feb 69, sub: Personnel File.

25. Briefing Paper Prepared for D/Pers by the Plans and Analysis Staff Prior to Deputies Meeting in Mar 69, OP Fitness Report File.

26. Ibid.